



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASES
814 RADFORD BOULEVARD
ALBANY, GEORGIA 31704-1128

BO 4450.3F
G316
15 Sep 97

BASE ORDER 4450.3F

From: Commanding General
To: Distribution List

Subj: INVENTORY APPROVAL AUTHORITY FOR GAIN/LOSS ADJUSTMENTS

Ref: (a) DoD 4000.25-2-M

1. Purpose. Service/Agencies will internally prescribe procedures to reconcile accountable record property value with financial record value per Chapter 7, Paragraph 14 of the reference. This Order provides approval authority levels for inventory gain/loss adjustments within the Marine Corps wholesale store system.
2. Cancellation. BO 4450.3E.
3. Summary of Revision. This revision aligns the approval authority for adjustments to the new Command structure.
4. Background. The Physical Inventory Program from pre-adjustment research, through interchange of information to and including the final adjustment, requires the combined efforts of personnel at the Storage Activities and the Inventory Control Point. The focus of this Order is to delineate responsibilities for ensuring accurate and timely adjustment action, based on Comprehensive research. Timely and accurate action to effect all required inventory adjustments for wholesale stores system assets is the specific responsibility of the Inventory Control Officer (G316), Logistics Operations Office (G310).
5. Action. The Inventory Control Officer is responsible for effecting both physical and administrative inventory adjustments. These adjustments will be made only after approval has been granted by the authorized approval level. The below-listed table of approval authority is effective upon receipt.

BO 4450.3F

15 Sep 97

a. Physical Adjustment

Adjustment Approval

<u>Dollar Value of Adjustments</u>		<u>Approval/Authority</u>
<u>From</u>	<u>To</u>	<u>Gains/Losses</u>
\$ 0.00	\$ 99,999.99	Inventory Control Officer
100,000.00	249,999.99	Head, Performance Assessment Branch
250,000.00	499,999.99	Logistics Operations Officer
500,000.00	and above	Assistant Chief of Staff for Logistics Operations/Chief of Staff

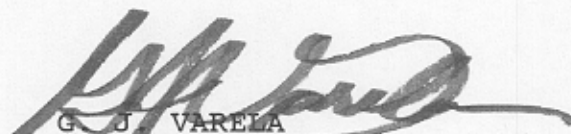
b. Administrative Adjustments. All "paper transactions" causing Stock Control System File/Item Locator File imbalances will be fully resolved and documented within Logistics Operations Division (G310). Adjustment approval is required by the schedule below:

Adjustment Approval

<u>Dollar Value of Adjustments</u>		<u>Approval/Authority</u>
<u>From</u>	<u>To</u>	<u>Gains/Losses</u>
\$ 0.00	\$ 249,999.99	Inventory Control Officer
250,000.00	499,999.99	Head, Performance Assessment Branch
500,000.00	and above	Logistics Operations Officer

The Head, Performance Assessment Branch, will assume the physical/administrative adjustment responsibilities in the absence of the Inventory Control Officer.

6. Applicability. This Order is not applicable to the Blount Island Command.


G. J. VARELA
Chief of Staff

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UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
ALBANY, GEORGIA 31704-5000

BO 4452.1G
871-2A:esp
14 Apr 1988

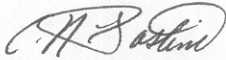
BASE ORDER 4452.1G

From: Commanding General
To: Distribution List

Subj: Supply Facility Management Report

Ref: (a) NAVSUPINST 4450.22A
(b) NAVFAC PUB-P-72

1. Purpose. To publish instructions relative to the implementation of that portion of reference (a) pertaining to general supply facilities.
2. Cancellation. BO 4452.1F.
3. Responsibility. The responsibility for the preparation and submission of this report required by reference (a) is assigned to the Director, Materiel Division.
4. Action. The Director, Materiel Division will compile the requisite data for this Command pertaining to Facility Category Groups 430, 440, and 450 as defined in reference (b) and will submit the subject report to Commandant of the Marine Corps (LPP-2) prior to 15 June and 15 December annually, per reference (a).


C. N. PASTINO
Deputy Commander

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